

**Federal Asian Pacific American Council (FAPAC)  
Meritorious Service Award**

**2005 FAPAC Meritorious Service Awards packages are due to Pers-670 NLT 12 Apr 2005.**

The Federal Asian Pacific American Council (FAPAC) is an organization that promotes equal opportunity and cultural diversity for Asian Pacific Americans within Federal and District of Columbia governments. Its meritorious service award provides an excellent opportunity to recognize outstanding military personnel (including retirees) who have distinguished themselves. One nominee will be selected as the winner for the Navy. All branches of service participate and one winner is selected from each service. The awardee will be recognized at the DoD Asian Pacific American heritage month observance. The awardee should be available to travel to Washington, DC during the week of 23-26 May 2005 (Tentative). Commands may provide funded TAD orders (if available) to cover expenses incident to conference attendance, including transportation, per diem, and registration fees. Nominations due to Pers-670 by April 12, 2005 and nomination letter must include command POC (name, rank, position title, phone, fax, e-mail address, name/address of command) and the nominee's: name, rank/rate, position, title, work mailing address, work phone number, and e-mail address. (Nominees must be endorsed by their commanding officer or Officer in Charge).

**Nomination letters should address the following selection criteria:**

1. Fostering an innovative and harmonious environment between the military and Asian Pacific American civilian community.
2. Participating in programs that benefit the career development of Asian Pacific Americans.
3. Promoting a diverse work force within the military.
4. Write about the nominee's achievements. Limit this to three pages.
5. Nominee photo (head and shoulders) in service dress uniform. A black and white photo is preferred.

Submit packages to the Navy Equal Opportunity office via email (preferred) jeff.burrell@navy.mil, or via mail:

Navy Personnel Command  
Navy Equal Opportunity Office (Pers-6702)  
5720 Integrity Drive. Bldg. 457 rm. 249  
Millington, TN 38055-6700

If you have any questions please email LT Jeff Burrell jeff.burrell@navy.mil or call (901) 874-3881 / DSN 882-3881

SEE SAMPLE NOMINATION ON NEXT PAGES

From: Commanding Officer Base Valdez  
To: Navy Equal Opportunity Office (Pers-670), Navy Personnel  
Command, Millington, TN

Subj: NOMINATION FOR THE 200X FEDERAL ASIAN PACIFIC COUNCIL  
(FAPAC) MERITORIOUS SERVICE AWARD

Ref: (a) CNO WASHINGTON DC 071430Z SEP 04 (NAVADMIN 203/04)  
Encl: (1) Award Nomination  
(2) Photo

1. Per reference (a), the following information and enclosures (1) and (2) are provided:

- a. Nominee Name and Rank: Walter P. Mitty, LT,
- b. Position Title: Environmental Officer
- c. Work Mailing Address: Naval Base Valdez  
5720 USS Neversail Drive  
Pollywog, TN 90210-0081
- d. Work Phone number: 800-000-0000

2. Point of Contact for further information is CDR George P. Burdell, Executive Officer at  
(###) ###-#### / ####, fax (###) ###-####, or email [george.p.burdell@navy.mil](mailto:george.p.burdell@navy.mil) .

G. P. BURDELL  
ACTING

NOMINATION FOR THE 200X FEDERAL ASIAN PACIFIC COUNCIL (FAPAC) MERITORIOUS SERVICE AWARD FOR  
LIEUTENANT WALTER P. MITTY

Lieutenant Mitty sets the standard of excellence for leadership and is most deserving of selection for the 200X Federal Asian Pacific American Council (FAPAC) Meritorious Service Award. My nomination is based on my personal observations of his exceptional leadership and outstanding contributions, not only to this Naval Base, but also to numerous extracurricular activities and celebrations.

As the installation Environmental Officer, Lieutenant Mitty coordinates the environmental protection activities of 23 commands onboard Naval Station Valdez. A small sample of his accomplishments include:

As the Acting Environmental Division Director, a position normally done by a senior civilian government employee, he expertly supervises a staff of nine individuals. His seasoned leadership was instrumental in this base being awarded the CNO's Environmental Quality and Natural Resources Conservation Awards.

Key member of the Technical Evaluation Board for the resolicitation of a 5-year, \$225 Base Operating Support contract. His outstanding teambuilding skills and proactive roles were key to ensuring this very complex and critical contract was awarded on time, within budget and without protest. Awarded a Navy and Marine Corps Achievement Medal for his outstanding contributions.

Actively participates in the legal process and makes legal decisions and recommendations to the chain of command, by volunteering to serve as a member in an administrative board, and special courts-martial. Holds collateral duty of Traffic Court Judge, acting as final authority to assess proper punishment in accordance with base regulations and State Code.

In addition to his duties, Lieutenant Mitty is a compassionate and proactive leader, encouraging all personnel to promote and practice equal opportunity. His significant contributions in support of Asian Pacific Americans (APA) and other special emphasis programs within the federal government are remarkable. These include:

Fosters an innovative and harmonious environment between the military and Asian Pacific Community. Lieutenant Mitty is an active member of the Local chapter of the Japanese American Association. He has been a staunch supporter of the organization by participating in local events supporting the APA community. He has made superb contributions to improve the command's climate for fairness and human worth. She has co-chaired the annual APA Heritage Month activities, greatly increasing awareness and appreciation for cultural diversity. During this commemoration, he coordinated the development of cultural menus to be served at base galleys. He also oversaw programs, including food tasting and guest speakers, so that personnel could be exposed to the APA culture. She also researched and provided daily factoids and biographies to base personnel about significant contributions of Asian-Pacific Americans. It was a resounding success.

Participates in programs that benefit the career development of Asian Pacific Americans. A prominent leader, he has been a keynote speaker at educational events promoting the Navy. He has participated in the Boy Scouts Career Day event, by delivering a presentation to the young men about being in the military. Lieutenant Mitty is also an advocate in promoting equality outside of his surrounding community. As a past recipient of the Abraham Lincoln University (ALU) Man of the Year Award, he was invited by the university to serve as the keynote speaker at the annual Japanese Cultural Society's (JCS) Banquet, where he spoke about APA contributions in society. ALU PCS has been so impressed by his contributions that an award in his name has been established. This award has been presented annually since 1998 to a deserving person in the organization. An active member and recognized leader of the ALU PCS, he is a highly respected mentor to young people within the organization. He continues to provide support to the organization by serving as a member of the Executive Board. He is also a member of the National Federation of Japanese American Associations (NaFJAA). He has been featured in *Japan* magazine for his accomplishments. Concerning employment, Lieutenant Mitty has coordinated with the Human Resources Office in conjunction with the Hispanic Heritage Committee to arrange a session in personnel training to assist in making available a more diversely qualified pool of candidates.

Promotes a diverse work force within the military. As a visible role model, Lieutenant Mitty proactively seeks promoting cultural awareness by the various programs he has coordinated. Not only does he volunteer to promote APA awareness, he is also the co-chair of the Hispanic Heritage committee. During Hispanic Heritage Month, Lieutenant Mitty coordinated with the galley to serve Hispanic cuisine and oversaw an event that featured a guest speaker who was a prominent Hispanic NASA engineer. He also posted and e-mailed information to base personnel concerning the contribution of Hispanic Americans. Lieutenant Mitty also serves as a key member of the command's Black History Month committee. During Black History Month, he was a judge in an essay contest sponsored with a neighboring elementary school. An avid supporter in promoting Women's History and National American Indian Heritage Months, he provided and posted information to personnel. As the Spring Fling picnic coordinator last year, he arranged for a

Hawaiian theme to kick-off APA heritage month. A display table with various Asian and Hawaiian items was shown at the event.

Lieutenant Mitty encourages leaders to promote diversity/EEO program activities that advocate equal opportunity for Asian Pacific Americans and members of the military and civilian population. Through his participation in various special interest programs, he successfully encourages awareness about diversity in the Navy.

He is a dedicated member of the Society of American Military Engineers, Society of Engineers, Local Japanese American Association, and Executive Board of the Abraham Lincoln University Japanese Cultural Society.

No matter the tasking, Lieutenant Mitty continues to develop creative, innovative methods resolving common issues, while providing systemic changes needed for long-term process improvement. An intuitive leader, he leads from the front and takes on all challenges full force. Tireless in his pursuit of accomplishment. Lieutenant Mitty is the best choice for the 200X National Image Meritorious Service Award and is truly deserving in all respects. His tireless dedication, self-less efforts, and follow-through make him the consummate Naval Leader who embodies the true spirit of this award. He routinely exceeds all expectation. Lieutenant Mitty has my strongest personal endorsement for this award.